

youth connections

find yourself in a job.



about youth connections

Empower yourself and be successful in reaching your career and education goals. Take part in career planning, create professional resumés and cover letters, build effective job search skills and receive support from professional staff.

If you are between 16 - 24 years of age Youth Connections can help you develop your future.

Youth Connections is funded by Alberta Employment, Immigration and Industry. Services are free for youth between 16 - 24 years old.

For more information
or to register for

WorkSource

Job Search/Placement Assistance
in Parkland County
please contact:

Bredin Institute WorkSource Program

101, 131 - 1st Avenue
Westgrove Professional Building
Spruce Grove, AB T7X 2Z8
Ph: 780.960.4861
Fx: 780.960.4674

or contact our Main Office:
5th Floor, 9707 110 Street
Edmonton, AB T5K 2L9
Ph: 780.425.3730
Fx: 780.426.3709

Or visit us at: www.bredin.ab.ca



Canada

Government
of Alberta

The Province of Alberta is working in partnership with the
Government of Canada to provide employment support programs and services

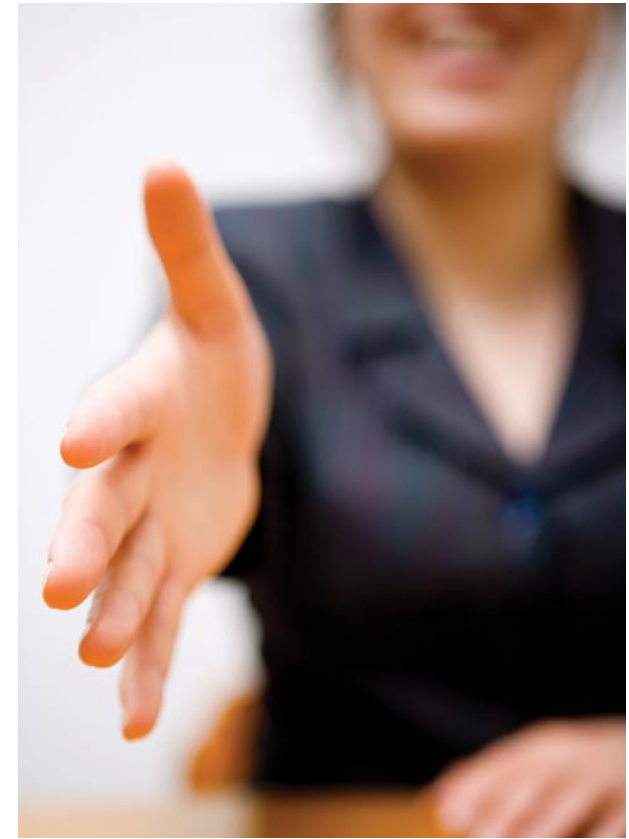
Our Mission Statement:

"The Bredin Institute - Centre for Learning is dedicated to successful employment training and development by providing innovative, flexible programs; by treating people with dignity and respect; and by responding to the economic needs of the individual and the community."

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Work Source

Job Search / Placement
in Parkland County



bredin
institute

Employment Development Specialists
Serving Albertans Since 1976

Bredin Institute has been working with job seekers and employers for more than 30 years. Our WorkSource program offers a wide variety of employment services to job seekers and employers in Parkland County.



Can We Help You?

Do any of the following apply to you?

- 18 years of age or over and legally entitled to work in Canada
- Feeling confused and frustrated with the job search process
- Need assistance finding employment
- Need a resume
- Not getting interviews or getting interviews, but not the job
- Lack work experience or interested in workplace training
- Applying for advertised jobs, but not sure how to access the "hidden job market"
- Need a place to go daily to job search, access phone, internet, faxing and postage
- Need support and encouragement from experienced staff

Then our WorkSource program is for you!

Job Seeker Resources & Services

Drop In Resource Centre

- Computers with high speed Internet
- Telephones and fax machine
- Photocopier
- Message and typing service
- Daily newspapers and job leads
- Resource library
- Assistance in developing resume cover letters
- Workshops on job search techniques

Job Placement Services

- Up to 12 weeks job search support
- Workshops on job search techniques
- One-on-one assistance with job search
- Case management support

Workshops

- Resume and Cover Letter Writing
- Networking and Cold Calls
- Interview Skills
- Career Planning
- Job Maintenance
- Stress Management
- Employment Standards
- Occupational Health and Safety
- Customer Service
- Budgeting

Workplace Training

- 8 - 32 week training programs
- Workshops on job search techniques
- One-on-one assistance with job search
- Case management support

Employer Resources & Services



- No cost job placement services
- Access to a pool of eligible candidates
- Free job postings
- Job interview locations
- Opportunities for workplace training
- 6 months follow-up support with successful candidates

